



ALASKA WILDLIFE CONSERVATION CENTER

Position Description

Title: Maintenance Technician

Category: Full-time, Year-round, Paid with Benefits

Reports To: Maintenance Manager

FLSA Status: Non-Exempt

Compensation: \$22 | DOE

Under the direction of the Project & Maintenance Manager, candidate is responsible for the general maintenance of mechanical items, performs regular maintenance of buildings, vehicles, snow removal, road grading, assists with tidal variations, operates equipment in a safe manner, routine carpentry, painting, fence building, minor electrical, and plumbing.

Major Activities (Typical Duties/Responsibilities)

1. Ensures effective and clear communication with AWCC Projects & Maintenance Manager, as well as all other AWCC department managers and staff.
2. Assists the Project & Maintenance Manager in ensuring a productive, respectful, and positive work environment. Assists other departments as directed to ensure a team atmosphere.
3. Maintains a variety of mechanical items, performs regular maintenance of buildings, vehicles, snow removal, road grading, assists with tidal variations, operates equipment in a safe manner, routine carpentry, painting, fence building, minor electrical trouble shooting, and plumbing.
4. Cleans work areas, maintains a clean work environment, and adheres to OSHA guidelines.
5. Disposes of trash and debris and keeps the AWCC grounds, parking lots, roads & restrooms looking clean and tidy at all times.
6. Must be comfortable working in and around large stock animals. Assists in helping the animal care staff with husbandry care for large game.

7. Performs other duties as assigned.
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Skills/Abilities

- Ability to work in a team environment to help achieve AWCC's goals and objectives.
- Strong communication skills, both written and oral.
- Must possess a positive attitude and respectful attitude.
- Must be able to work outdoors in extreme wind, temperature, rain, and winter conditions.

Minimum Requirements/Experience

- Associate's degree (A. A.) or equivalent from two-year college or technical school; or minimum two years for Tech I, or four years for Tech II, of various skilled trading such as plumbing, electrical, mechanical, vehicle experience required; or equivalent combination of work experience.
- Must have Valid Alaska Driver's license with an acceptable driving record.
- Must lift 75 lbs frequently.
- Must work flexible schedule including nights, weekends, and holidays.
 - Closed Thanksgiving, Christmas Eve, Christmas Day and New Years Day.

Additional Requirements

- Schedule will vary based on programming needs and season to include weekends, holidays, early morning, evenings. Regular schedule will include weekends.
- Regular schedule will not exceed 40 hours per week. Exceptions exceeding 40 hours per week are subject to over time.
- Must be able to pass background check
- Must have received or be willing to receive tetanus and covid-19 vaccinations by date of hire to be considered. Proof of all vaccinations required.
- Willingness to support other departments as necessary
- Perform other duties as assigned